

## **OVING PAVILION**

### **LOCATION AND DESIGN GROUP MEETING NO. 5 14<sup>th</sup> January 2008**

#### **ACTION NOTE**

##### **Present**

Jack Peeters (chairman), Elaine Conway, Kit Couper, Frank Bennet, Stuart Taylor, Paul Waldron, Philip Shuffill, Julian Bamford, Steve Baker, Paul Brett

##### **Apologies**

None.

##### **Notes of previous meeting**

Agreed.

##### **Current Project Status for Design and Location Committee**

With the committee having proposed a location to the Parish Council for consideration (and acceptance as described in their notes of the meeting in week commencing 7<sup>th</sup> January 2008), the committee now has to focus on design related issues. These could broadly be divided into internal and external areas.

Many and varied views were put forward and discussed, in order to provide adequate facilities for all current and potential new users of the new pavilion.

Discussions then centred around two main options which were to either opt for a "Design-then-build" or to go for a "Design and Build"

The two options are broadly the same, however a design then build option would incur extra costs, as the design and build elements would be completed by separate agencies and require formal project management at the build phase.

"Design and Build" would be a potentially cheaper option, with one organisation responsible for the whole project after input from all concerned.

Given our need to provide the fundraising committee with some idea of scope of costs, and the design committee's absence of budget on which to proceed, it was agreed the Jack Peeters would contact the fundraising committee to understand what, if any, constraints the design committee would need to operate under.

Various committee members then reported that after some canvassing of villagers, the feedback from them seemed extremely positive, some even thinking the committee had done a good job to date.

As mentioned, the committee agreed in principal that a “Design-and-Build” option seemed the better practical route; however, we really need to understand who/what/when would be able to complete the design and then the building phase.

Julian Bamford, Frank Bennett and Philip Shuffill would form a group to review the internal design options, whilst Jack Peeters, Kit Couper and Stuart Taylor would review external features. Both groups to report back to the full committee for the next meeting.

Further discussions then took place regarding the Reading Room. It was finally agreed that the committee’s view and recommendation was that it could be removed to allow for the creation of disabled and emergency vehicular access.

The next meeting is to be held on 4<sup>th</sup> Feb, 8:30pm in the Reading Room.