

## Minutes of the Oving Parish Council meeting held at the Reading Room

**Bowling Alley, Oving on Thursday 13 March 2008 at 8:00pm**

Councillors Present: Ambrose McGinn (Chairman), Roger Ball, Jack Peeters, Chris George

Visitors Present: None

		<b>Action</b>
	The meeting started at 8:00pm	
<b>1</b>	<b>To accept apologies for absence</b> Sue Polhill, Stuart Nicholls	
<b>2</b>	<b>Declaration of interest in items on the agenda</b> None	
<b>3</b>	<b>Acceptance of minutes of meeting held on 8 January 2008</b> These were agreed and signed by the Chairman.	
<b>4</b>	<b>Matters arising not covered by the agenda</b> It had been agreed that more prominent signs should be displayed regarding controlling dogs and that Cllr McGinn would put together a suitable form of words. The Clerk to re-circulate the response letter in respect of Windmill House.	Cllr McGinn The Clerk
<b>5</b>	<b>To agree Accounts to end February 2008</b> The Clerk reported on the accounts which were agreed. The Clerk reported on the meeting he had attended and raised the following issues with Cllrs: <ul style="list-style-type: none"><li>- Cheque stubs to be signed by Cllrs to confirm the amount on stub corresponds to the amount on the cheque</li><li>- 3 year budgets should be produced rather than a yearly budget. The Parish Plan coincides with this and it was agreed that Cllr Nicholls should progress. It was agreed to start preparing for the 3 year plan to commence from January 2009. This item would be added to the next agenda for further discussion.</li><li>- Powers cannot be delegated to Cllrs but can be delegated to the Clerk.</li><li>- The Chairman to draft a letter to the internal auditor providing a checklist</li><li>- Insurances needed to be reviewed and this would be added to the next agenda for discussion.</li><li>- Risk assessment and health and safety audits needed to be undertaken. Forms would be produced for consideration at the next meeting.</li></ul>	Cllr Nicholls The Clerk  Cllr McGinn The Clerk The Clerk
<b>6</b>	<b>To agree the Cheque run for March 2008</b> The cheque run was approved. The Clerk to amend an error on the spreadsheet and re-circulate to Cllrs.	The Clerk
<b>7</b>	<b>To appoint Internal Auditor for 2007/2008</b> It was unanimously agreed to reappoint Gus Orchard.	

- 8 To agree financial arrangements for Pavilion Project**  
 Funds raised and costs incurred needed to be included separately in the accounts. The Clerk and Cllr Ball to meet to discuss. It was agreed that in the event of the pavilion project not proceeding, funds raised would be spent on the recreation ground.  
 The Clerk/  
 Cllr Ball
- 9 Planning applications considered since 8<sup>th</sup> January 2008**  
 None received. It was noted that a planning seminar run by AVDC would be taking place on Saturday 29 March if Cllrs wished to attend.
- 10 Update on ROSPA**  
 The Clerk reported that the work had now been completed
- 11 To discuss Speeding Issues**  
 Cllr Nicholls to review.  
 Cllr Nicholls
- 12 To update on Church Lane Pump Wall**  
 The Clerk reported that the stone wall had been demolished and was being stored. A quote was expected for consideration by Cllrs at the next meeting.
- 13 To discuss Street Lights**  
 Cllrs had agreed a replacement program and Cllr George agreed to put together a proposal for the next meeting. The Clerk to forward details of contractors to Cllr George.  
 The Clerk
- 14 To update on Pavilion project**  
 Cllr Ball had circulated his report on the Aylesbury Vale Funding Advice Day. Cllr Peeters reported that the location had been resolved and that the working group were now considering the layout of the building. It was agreed that a meeting be arranged third week April to prepare for the AGM. The Clerk to organise.  
 The Clerk
- 15 To update on Parish Paths**  
 The Clerk to progress repairs to footpath 9.  
 The Clerk
- 16 To update on Map location**  
 Cllrs unanimously agreed that the map should be sited opposite The Black Boy pub.
- 17 To decide on Plaque location**  
 The plaque had been made and it was agreed that Cllrs Ball and George would arrange to fix it to the wall in the old pavilion. An unveiling ceremony would be arranged and a 2 minutes silence held.
- 18 Next meeting**

13 May 2008 AGM and 20 May 2008 Annual Parish Meeting. The Clerk to check  
Cllr Nicholl's availability. Cllr Peeters to book church.

The Clerk  
Cllr Peeters

There being no further business the meeting closed at 9.15 pm.