

**Minutes of the Parish Council meeting held at the Reading Room
Bowling Alley, Oving on Monday January 12th 2004 at 08:00PM**

Present: Ambrose McGinn (Chairman)
 Chris George
 Roger Ball
 Stuart Hillston (Clerk)
 Sue Polhill (AVDC)
 Sam Galvin (Bucks Community Action) - part

Item		Action
	The meeting started at 08:00PM	
7.1	Apologies for absence	
	Mark Ryan who is on holiday	
7.2	Declaration of interest in the items on the agenda	
	None	
7.3	Minutes of the previous meeting.	
	The minutes of the meeting held on Monday November 6th 2003 were approved.	
7.4	Actions from previous meeting	
	None	
7.5	Bucks Community Action – Rural Housing	
	Sam Galvin gave an overview of the Social Housing project – a copy of the presentation is on file. Bucks CA will work with a Parish Council to establish the need for rural housing using a housing needs survey. If there is a need, the land required will have to be sold at agricultural rates and Bucks CA will co-ordinate a Housing Association to undertake the building. It was resolved to review the way forward and respond to Sam Galvin in due course. The Council thanked Sam for taking the time to present.	
7.6	Clerk's Issues	
	7.6.i Maintenance Update	SWH
	The council has received estimated pricing for the replacement of locks, emergency repairs to the playground and refurbishment of the Reading Room. It was resolved to review and appoint a contractor to undertake the work with priority to the playground repairs.	
	7.6.ii Accounts	
	The current cash book accounts were reviewed.	
	7.6.iii Filing	SWH
	The Clerk asked for a review of which items are kept on file as they records are taking up an increasing amount of space. It was resolved that the Bulletin not be kept as copies are available from AVDC. It was further resolved that the councilors and clerk review all files – including the archived material in the reading room, on a Saturday morning to be agreed.	

7.6.iv	Tea Urn The Clerk has been unable to find a tea urn supplier in the Clerk magazine. Sue Polhill suggested the catering supply sales outlet in Aylesbury.	SWH
7.7	Precept for 2004/5 It was resolved that the precept be increased by 10% to £8,800 to address repairs due to vandalism. SWH to return the precept application.	SWH
7.8	Music in Quiet places It was resolved that the Council will register its interest for 2005.	SWH
7.9	Receiving e-papers from AVDC & BCC It was resolved that the council no longer accept printed minutes and reports and that the council accept such material electronically.	SWH
7.10	SiD It was resolved that we book the SiD for the 3 rd week in March	SWH
7.11	Church Farm amenity payment It was resolved that SWH contact Roger Glitheroe to discuss this issue.	SWH
7.12	Mobile Library The Council has been advised that usage of the mobile library has fallen to a level at which the service cannot be sustained and that it will be suspended from June 2004. This information and a request for comment to be displayed on the web site (SWH) and in the Newsletter (AM)	SWH/AM
7.13	Meetings Attended RB gave an overview of the Community Safety meeting. It was resolved that the information be added to the web site.	SWH
7.14	Forthcoming Meetings Reviewed. CG to attend the Local Forum on 24/2	CG
	<i>Meeting closed at 9:30PM</i>	